

- Professional Issues
- Medical Terminology
- Laboratory
- Style & Usage

- Anatomy & Physiology
- Surgery
- Pathophysiology
- Pharmacology

The Medical Transcription Workbook

Second Edition



Health Professions Institute Modesto, California

The Medical Transcription Workbook Second Edition

by Health Professions Institute

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With gratitude to

Linda Constance Campbell

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The Medical Transcription Workbook, Second Edition, would not have been possible without the first edition, of course, and that was primarily the brainchild of Linda C. Campbell, CMT, FAAMT, who was director of education and new product development at Health Professions Institute for over 20 years. The Workbook grew out of her experience in working as a medical transcriptionist and in developing The SUM Program for Medical Transcription Training. Her daily encounters with students, teachers, and medical transcription professionals convinced her that there was a need for a workbook to accompany the multitude of training and research materials we provided. Her knowledge and skill are evident throughout the book.

The Medical Transcription Workbook, first published in 1999, has been enormously successful and widely used by students and practitioners alike. Certified medical transcriptionists have earned continuing education credits by completing the hundreds of worksheets in the book, and it has served as the main textbook in hundreds of classrooms and study groups for medical transcriptionists in various stages of education and experience. Many have used it to fill in the gaps in their formal educational programs and have found it useful in self-assessment of their medical knowledge. We are grateful to all the users of the workbook for their feedback and recommendations.

Many medical transcription colleagues have contributed generously to this book. Although we do not list them for fear of a critical omission, we are grateful for the outstanding contributions they have made to the field of knowledge. To all the *Perspectives on Medical Transcription* authors whose articles we excerpted and quoted in this book, we are truly grateful.

Special thanks go to John H. Dirckx, M.D., for editing the text, identifying significant errors and omissions throughout, and for updating the pharmacology section. We have borrowed liberally from his numerous essays as well as from three textbooks he authored for HPI (H&P: A Nonphysician's Guide to the Medical History and Physical Examination; Laboratory Tests & Diagnostic Procedures in Medicine; and Human Diseases). Our gratitude is immense.

We could not have produced this book without a lot of help from our friends. Many, many thanks to you all.

Sally C. Pitman, M.A.
Editor & Publisher
Health Professions Institute

Preface

The Medical Transcription Workbook, Second Edition, has been thoroughly revised and updated for the express purpose of helping both student and professional medical transcriptionists identify, learn, and assess their knowledge of the most relevant and important topics in medical transcription. Completion of this workbook will assist students in achieving an integrated understanding of the multifaceted world of medicine, and practicing MT professionals will find this book has helped to fill gaps in their knowledge base. For both, it should greatly increase their understanding of the language of medicine and thus facilitate the preparation, taking, and passing of credentialing medical transcription examinations.

What's New. About 40% of the entire workbook has been revised. Section 1, Professional Issues, has many new articles with new or expanded content on HIPAA, transcription practices, electronic resources, and health in the workplace. New articles by Dr. John H. Dirckx, Georgia Green, Adrienne Yazijian, Kathryn Stewart, Julianne Weight, Mike DeTuri, and Elaine Olson add to the value and interest in this section. In addition, there are 17 worksheets on Professional Issues. Content that is better covered in other resources was removed in order to make room for the new content. Section 2, Style & Usage, has been replaced with a better organized and more useful alphabetical, topical structure along with many, many more examples and a total of 21 worksheets, several of which contain more than 40 questions. Section 8, Pharmacology, has been thoroughly reviewed and extensively revised and updated, including new questions, the elimination of discontinued drugs, and the addition of popular new therapies. Pharmacology questions in all the medical specialty sections have also been reviewed and updated as necessary. In sections 3 through 8, there are a total of 104 worksheets. Although there are fewer pages in this edition, the content has actually been expanded, facilitated by redesign of the layout.

Organization. This workbook contains eight sections. Worksheets are provided throughout at the end of each topic or related topics.

Section 1, Professional Issues. Readings on dozens of important topics: The medical transcription profession, the healthcare record, and transcription practices including editing, risk management, proofreading, quality assurance, productivity, compensation, and electronic resources.

Section 2, Style & Usage. A brief review of punctuation, grammar, and spelling rules arranged in an A to Z format for quick reference. Rules and guidelines are illustrated with hundreds of examples from actual dictation and transcription.

Sections 3 through 8: Anatomy and Physiology, Medical Terminology, Pathophysiology, Surgery, Laboratory, and Pharmacology worksheets with subsections laid out by body system or medical specialty. These sections should make obvious to any student or medical transcription practitioner the depth and breadth of knowledge required in this profession. It is not likely that even the most experienced transcriptionist will be able to call to mind the answers to all of the exercises without referring to an anatomy text, a medical terminology book, a human disease text, a book on diagnostic and operative procedures, a laboratory reference, a pharmacology text, and English and medical dictionaries. This fact should also reinforce our recommendation that every practicing medical transcriptionist have access to an adequate reference library, both printed and electronic, and that these references be updated frequently in order to provide the latest information in a rapidly changing medical environment.

A special note about Section 5, Pathophysiology. The term *pathophysiology* was chosen over the more familiar name *human diseases* because its definition more closely defines what that section is—a study of order versus disorder in the human being. Included in the pathophysiology section are questions related to the history and physical examination, certain diagnostic maneuvers and procedures that are not usually classified as surgical, and, of course, human diseases. The individual disciplines of anatomy, terminology, pathophysiology, surgery, laboratory, and pharmacology meld into a general fund of knowledge in medical transcription; it becomes impossible to clearly delineate each of these as courses separate and completely apart from one another. Thus, students and teachers will note the inevitable overlap of anatomy and medical terminology questions, anatomy and pathophysiology questions, pathophysiology and surgery, pharmacology with laboratory, and so on.

Except for sections 1 and 2, no background or instructional reading material is provided. Users of this workbook may want to review relevant readings in textbooks and reference books both before completing the worksheets and again after checking their answers. Answer Keys are provided in a separate booklet so that teachers may restrict access to the answers if they choose to use the workbook for quizzes or tests.

The style of question used was largely determined by the material. Some topics were conducive to the highly desirable multiple-choice format, while others could be written only as true-or-false. Some worksheets contain fill-in-the-blank questions with a blank line long enough to write in an answer, but the length of the line has no bearing on whether the answer is long or short, one word, two words, or more. Matching exercises (matching words with definitions, matching diseases with symptoms) are provided for some topics. In the Style & Usage section, students may be required to circle an answer, punctuate a sentence, or correct the grammar. Infrequently, a question may be asked in one section and asked again, slightly rephrased, in another. Some abbreviations and medications may appear in more than one section because of the natural overlap of specialties; however, these redundancies have been kept to a minimum.

We at Health Professions Institute encourage and salute students and medical transcriptionists in their pursuit of excellence. It is our hope that this book will be a means to that end.

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Surgery

9. cells removed by suction with a needle

General Surgery

incisional biopsy

Select one of the following terms that matches the definition.

excisional biopsy

brushing needle biopsy fine-needle aspiration smear washing frozen section biopsy cryostat curettage punch biopsy shave biopsy 1. removal of a plug of skin with a cylindrical punch 2. surgical scraping 3. chilled platform 4. lavage of an organ with fluid, then collection of the fluid for pathologic study 5. whisking of an organ for cell collection 6. surgical removal of an entire lesion from a living person 7. material spread thinly on a slide for microscopic exam 8. removal of tissue from a living person for pathologic exam

0.	removal of tissue from an organ with the use of a needle
1.	thin layer of skin removed with a blade parallel to the surface
2.	rapid cryotechnique for reading surgical specimens from a living person
3.	surgical removal of part of a lesion from a living person
	oce the correct ensure in each of the following multiple
cho	ice questions. Write the letter of your answer in the ce provided.
ho	ice questions. Write the letter of your answer in the
ho	ice questions. Write the letter of your answer in the ce provided. 14. Among the following, which is the <i>finest</i> suture material? A. 10-0
ho	ice questions. Write the letter of your answer in the ce provided. _14. Among the following, which is the <i>finest</i> suture material? _A. 10-0 _B. #0
cho	_14. Among the following, which is the <i>finest</i> suture material? A. 10-0
cho	ice questions. Write the letter of your answer in the ce provided. 14. Among the following, which is the <i>finest</i> suture material? A. 10-0 B. #0 C. #2 D. 1-0 15. Which of the following is a type of suture material?
cho	ice questions. Write the letter of your answer in the ce provided. 14. Among the following, which is the <i>finest</i> suture material? A. 10-0 B. #0 C. #2 D. 1-0

D. pursestring

16. A trocar is used A. for traction	Match the terms in the left column with their correct definitions in the right column. Some definitions fit more
B. to puncture a cavity and withdraw fluid	than one term.
C. to support and stabilize another surgical instru-	VIIII 0110 VVI 1110
ment	22. sponge A. instrument that clasps tissue
D. to enable the surgeon to view internal anatomy	
D. to emole the surgeon to view internal anatomy	25. deepsis
17. Laparoscopy is an example of	24. drape nollow area in bone C. freedom from germs and
A. open surgery	25. dorsal recuminfection
B. minimal access surgery	bent position D. splitting apart of a wound
C. peripheral vascular surgery	26. Fowler position E. complete removal or destruc-
D. "painless" surgery	27. Sims position tion
1 8. 3	
18. How is the Trendelenburg position best described?	
A. head lower than trunk and thighs	— 29. piep — u covered veccel
B. head elevated above trunk and legs	30. bolster I reinforcement suture
C. hips elevated higher than legs and head	31. bleeder J. material covering a wound
D. lying on side with lower leg flexed	32. dehiscence K. sitting position
	33. pursestring L. instrument used for exploration
19. For which of the following surgeries would the	34. ligate of wound or cavity
patient be in lithotomy position?	35. nonabsorbable M. suture technique
A. brain surgery	N fluid-recistant sterile harrier
B. chest surgery	36. retention suture O. lying on one's side
C. vaginal surgery	27. free tie P. instrument that holds tissue out
D. knee surgery	38. dressing of the way
	39. hemostasis Q. electrical current used to
20. Which of the following is a suture technique?	40. electrocautery control hemorrhage
A. mattress	41. clamp R. absorbent pad of folded gauze
B. catgut	S. instrument used to drill holes
C. chromic	T. supine position
D. monofilament nylon	43. approximate U. spoon-shaped instrument used
21 371:1 64 611 :	(verb) for scraping
21. Which of the following is a wound dressing	44. forceps V. wheeled cot
material?	45. bur W. to make ready
A. Sabreloc	46. curette X. retention suture tubing
B. Lembert C. Penrose	47. retractor Y. tie
D. Kerlix	Z. Instrument used to make
D. IXIIIA	— incisions
	50. probe BB. suture material not absorbed
	51. tenaculum by the body CC. control of bleeding
	52. scalpel

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Anesthesia

Choose the correct answer in each of the following multiplechoice questions. Write the letter of your answer in the space provided.

1. W	Thich is NOT a type of anesthesia?	
A	. endotracheal	1
B.	spinal	2
	. analgesic	
D	. topical	3
		4
	er block anesthesia would be used for	5
	. cholecystectomy	6
	angioplasty	
	myringotomy with insertion of ventilation tubes	7
D	. carpal tunnel release	8
3 Λ	"muscle relevent" is given under general endo	
	"muscle relaxant" is given under general endo- acheal anesthesia to	9
	sedate the patient	10
	paralyze the muscles	11
	keep the patient unconscious	
	combat postoperative nausea	
_	The second posterior in the second se	C
4. W	Thich type of anesthesia might be used for cesarean	ch
	ction?	sp
A	. spinal	•
B.	local	
C	. topical	
D	. epidural	
5 A	d'a la la NOT	
	patient undergoing laryngoscopy would NOT ceive	
A	. intravenous sedation anesthesia	
	topical anesthesia	_
	general anesthesia	
D	spinal anesthesia	
	Thich of the following phrases BEST describes	
_	eneral anesthesia with nasotracheal intubation?	
	. patient unconscious with breathing tube in throat	
	patient unconscious with breathing tube in nose	
C.	patient unconscious with breathing tube in	
	trachea	
D	. patient unconscious with breathing tube in esophagus	
7. Et	pidural anesthesia may be used for certain surgical	
	ocedures	_
-	. below the spine	
	below the chest	
	below the neck	

D. below the head

Surgery on the Integumentary System

Below are plastic surgery procedures that involve the skin. List the anatomic structures or body parts affected by the surgery.

1. blepharoplasty	eyelids
2. rhytidectomy	<u></u>
3. microtia reconstruction	
4. rhinoplasty	 -
5. cleft palate repair	
6. transverse rectus abdominis	
myocutaneous (TRAM) flap	
7. mental implant	
8. liposuction	
9. mastopexy	
10. glomus tumor excision	
11. platysmaplasty	
choice questions. Write the lett space provided. 12. Debridement is the process.	•
A. attaching suture mate	
B. shaving a patient in J	preparation for surgery
	and debris from a wound
D. making a surgical inc	cision
13. The destruction of tissue	by use of a freezing instru-
ment is called	
A. cryoscopy	
B. cryoprecipitationC. cryocautery	
D. cryotherapy	
	of dermis and the full depth
of the epidermis is know A. free graft	II as a
B. full-thickness graft	
C. fat graft	
D. split-thickness graft	
15. The instrument used to t A. dermatome	take a split-thickness graft is
B. rasp	
C. scoop	

D. scraper

16. Separation of skin and subcutaneous tissue from	23. An instrument that cuts many tiny slits in graft skin
underlying attachments is called	to enlarge the graft is called a skin
A. devitalizing	A. mesher
B. meshing	B. grille
C. undermining	C. lattice
D. dissection	D. roticulator
17. Port-wine "birthmark" stains consisting of reddish	24. A procedure in which the face is painted with a solu-
pink or purple areas are best treated by	tion of phenol to burn and erode the area to which it
A. surgical excision	is applied is called
B. laser surgery	A. dermabrasion
C. camouflage tattooing	B. cryocautery
D. chemocautery	C. autografting
	D. chemical peel
18. Sanding of the skin with a power-driven abrasive disk	25 A
is known as	25. An atraumatic surgical needle with the suture already
A. sanding	attached by the manufacturer, and used to minimize
B. dermabrasion	skin trauma, is known as what kind of needle?
C. tattooing	A. cutting
D. peeling	B. swaged
10 What washed of facilities allowers in the second	C. eyed
19. What method of fresh tissue chemosurgery is often performed to remove basal cell carcinoma?	D. blunt point
A. Orr	26. Melanomas require what type of surgical excision?
B. Trueta	A. wide margin
C. Rebuck	B. narrow margin
D. Mohs	C. lateral margin
	D. shallow margin
20. Senile keratoses and warts are often removed by	
application of which liquid?	27. Of the following surgically excised lesions, which
A. carbolic acid	represents the most serious health threat to the
B. nitrogen	patient?
C. povidone-iodine	A. actinic keratosis
D. acid alcohol	B. dermatofibroma
	C. basal cell carcinoma
21. A device containing a circulating refrigerant that can	D. squamous cell carcinoma
be rapidly chilled and can deliver subfreezing temp-	
eratures to tissues with precision is a(n):	28. A gangrenous body part must be
A. cryoprobe	A. incised and drained
B. ablator	B. biopsied
C. pinpoint wand	C. amputated
D. dissector	D. reconstructed
22. What is the name of the procedure in which small	
pieces of skin graft are placed randomly over a recip-	
ient site?	
A. pinch graft	
B. flap graft	
C. pedicle graft	
D. compression graft	

Surgery on the Genitourinary System

Babcock

Complete each statement by filling in the blank with a term from the list below.

stent

	iliac fossa	cadaver	
	Young	Retzius	
	circumcision	subcostal	
	transurethral resection	flank	
	suprapubic	Marshall-Marchetti-Krantz	
	vas deferens	nephrolithotomy	
	stress urinary incontinence		
1.	If a kidney stone cannot be	removed ureteroscopically or	
	via lithotripsy, an open proce	= -	
		is performed.	
2.	A is pe	erformed to reduce the size	
	of a prostate gland enlarged		
	hyperplasia (BPH).		
3.	A simple nephrectomy is per	_	
		incision.	
4.	When urinary diversion is re-	•	
	period, a	catheter may	
_	be surgically placed.		
5.	Suspension of the bladder neck and urethra to the carti-		
	lage of the pubic symphysis	•	
	0 04 0	in a female patient.	
0.	One of the operations designed to suspend the bladder		
	neck and urethra in a female patient is called a(n) procedure.		
7	Surgical procedures in the pr		
7.	entry into the space of	· · · · · · · · · · · · · · · · · · ·	
8.	Orchiectomy may be indicate	ed when the testicle has	
	become twisted around the		
9.	Following dilatation of a ure	teral stricture, a	
		may be left in	
	place to keep the ureter open	-	
10.	A penile epispadias is correct	•	
	urethral tube using the technique of		
11.		clamp is often	
	used for urological surgery p		
12.	The surgeon gains access to the retroperitoneal space to		
	perform a nephrostomy using a		
12	incision.		
13.	A kidney for transplantation	_	
	donor or from a	·	

A	is perform
	ect phimosis.
ice q	he correct answer in each of the following mul uestions. Write the letter of your answer in ovided.
16.	What is the medical term for male castration?
_	A. penectomy
	B. oophorectomy
	C. vasectomy
	D. orchiectomy
_17.	The procedure that brings an undescended test into the scrotum is called a(n) A. hypospadias repair
	B. hydrocelectomy
	C. orchiopexy
	D. vasectomy
18.	Surgical removal of the prostate gland in whic
	bladder is NOT entered is accomplished via
	A. suprapubic prostatectomy
	B. retropubic prostatectomy
	C. vesicopubic prostatectomy
	D. transvesical prostatectomy
_19.	Sterilization in the male is accomplished by exc
	a small portion of the
	A. vas deferens
	B. ejaculatory duct
	C. epididymis
	D. seminal vesicles
_ 20.	Chordee is
	A. an abnormal curvature of the penis
	B. insertion of an implant into the penis
	C. an intractable erection
	D. sequential catheterization
_ 21.	The indwelling urethral catheter used most
	commonly is the
	A. straight catheter
	B. Foley catheter
	C. Gibbon catheter
	D. Robinson catheter
_ 22.	An obturator is a
	A. hollow fiberglass tube
	B. light cable
	C. telescopic lens

D. metal rod with round tip

rectum

23. A lithotrite is A. a calculus that is still within the urinary tract B. a calculus that has been retrieved C. a stone crusher	Choose the correct answer in each of the following multiple- choice questions. Write the letter of your answer in the space provided.
D. a stone basket	20. Surgical treatment for esophageal varices includes injecting the varices with a solution of A. saline
Surgery on the Gastrointestinal System	B. denatured alcohol C. cartilage emulsion
Choose the correct answer by matching the lettered terms with their definitions below. Write your answer in the space	D. hydrocortisone
provided next to the number of the question.	21. A loop colostomy is
A. laparotomy K. pursestring	A. excision of part of the ileum
B. sponge L. Kock ileal reservoir	B. excision of part of the transverse colon
C. incisional hernia M. pop-off	C. a temporary diversion of the colon
D. catgut N. cholecystectomy	D. a Whipple procedure
E. retraction O. Whipple procedure	22. A GIA instrument is a
F. deflection P. wedge resection	A. stapler
G. transect Q. hiatal hernia	B. clamp
H. blunt dissection R. hemorrhoidectomy	C. reservoir
I. McBurney S. partial gastrectomy J. gastrostomy	D. laser
	23. A Roux-en-Y anastomosis is performed in which of
1. defect in the phrenoesophageal membrane at the level	the following procedures?
of the diaphragm	A. inguinal hernia repair
2. weakening in the abdominal wall due to previous	B. hemorrhoidectomy
surgery	C. gastric bypass
3. removal of a portion of liver to determine presence of metastatic disease	D. cholecystectomy
4. separation of tissue planes with an instrument that has	24. Pyloromyotomy is performed for
no cutting ability	A. globus hystericus
5. absorbable monofilament suture of organic material	B. biliary atresia
6. pouch for the collection of urine following removal of	C. pyloric stenosis
the bladder	D. esophageal stricture
7. open exploration of abdominal contents	25. Varicose veins of the esophagus are treated with
8. peeling away or retraction of tissue without detaching	A. vein excision
it	B. saline injections
9. incision most often used for an appendectomy	C. esophagectomy
10. pancreaticojejunostomy	D. incision and drainage
11. incision made into the stomach to allow insertion of a	· ·
feeding tube	26. The most common indication for splenectomy is
12. absorbent pad of gauze or cotton	A. bacterial infection
13. suture used to close a rounded opening	B. viral infection
14. to cut across an organ or section of tissue	C. parasitic infection
15. suture separated from the needle with a gentle tug	D. trauma
16. removal of part of stomach	
17. pulling tissues back or away to expose a structure or	27. An open cholecystectomy is the procedure of choice
another tissue	when
18. surgical removal of a diseased gallbladder	A. stones are present in the gallbladder
19. excision of painfully dilated veins of the anus and	B. laparoscopic cholecystectomy is not an option
	C. the cholecystokinin test is positive

D. the patient is obese

28.	What substance is used to create a pneumoperitoneum	Surge	ry on the	Mι	sculoskeletal System
	for laparoscopic abdominal surgery? A. carbon dioxide	Match t	he orthonedic	cur	gical devices in the left column
	B. nitrous oxide		_		ons in the right column. Some
	C. sterile water				an one device.
	D. saline solution	ucimitio	iis mateir mor	C tii	an one device.
	D. Saine Solution		cast	A.	instrument used to scrape,
29.	During laparoscopic abdominal surgery, what instru-	2.	nail		smooth, pierce, or cut bone
	ment is inserted with the trocar?	3.	saw	B.	instrument used to lift
	A. sleeve	4.	knife		periosteum from bone surface
	B. probe		rod	C	an external stabilization device
	C. straight grasper			C.	all external stabilization device
	D. hook scissors		depth gauge awl	D.	instrument used to hold bone or soft tissue
30.	An esophagogastroduodenoscopy is performed to				
	assess all but the following structure:		armboard	Ε.	instrument used to drive nails,
	A. esophagus	9.	mallet		rods, or screws
	B. stomach	10.	screwdriver	F	an internal fixation device
	C. duodenum	11.	rasp		
	D. jejunum		reamer	G.	a measuring device
31.	Which scissors are commonly used for abdominal	13.	screw		
	procedures?	14.	elevator		
	A. Castroviejo	15.	rongeur		
	B. Metzenbaum	16	pin		
	C. Bellucci		_		
	D. Dean		osteotome		
		18.	curette		
32.	End-to-end and end-to-side are types of	19.	clamp		
	A. suture techniques	20.	retractor		
	B. drains	21	caliper		
	C. anastomoses		•		
	D. bandages		hammer		
22		23.	gouge		
33.	An appendectomy that is performed prophylactically				
	during the course of another abdominal surgery is termed				
	A. vermiform	Choose t	he correct ans	wer	in each of the following multiple-
	B. incidental				ne letter of your answer in the
	C. unnecessary	space pr	ovided.		•
	D. absolute				
	D. dosoide	24.	Comminution	is th	e presence of more than how many
			fracture fragm	ents	?
			A. 1		
			B. 2		
			C. 3		
			D. 4		
		25.	A division of	boı	ne to correct angular or rotatory
			deformity is a		
			A. epiphysecto		
			B. articulation		
			C. arthrodesis	\$	
			D osteotomy		

 _ 26. A lensed fiberoptic telescope inserted into a joint space is	34. Deformity of the finger characterized by flexion of the proximal interphalangeal joint and hyperextension
A. an arthroscope	of the distal joint is called
B. an orthoscope	A. lobster-claw
C. a ventriculoscope	B. boutonnière
D. a laparoscope	C. swan-neck
•	D. crossbar
27. A meniscal repair is performed for which condition?	
A. greenstick fracture	35. A K-wire, often used for orthopedic fixation, is prop-
B. bowstring deformity	erly termed
C. bucket-handle tear	A. Kocher wire
D. Osgood-Schlatter disease	B. Kidner wire
	C. Kirschner wire
28. A Bankart procedure is performed on the	D. Küntscher wire
A. ankle	
B. wrist	36. An infolding or tuck of tissue, as in a tuck made in
C. hip	plication, is called
D. shoulder	A. reefing
	B. reducing
29. In a total hip replacement procedure, the stem of the	C. dog-earing
acetabular prosthesis is inserted into what part of the	D. undermining
femur?	
A. glenoid labrum	37. The condition know as talipes equinovarus is also
B. lateral meniscus	known as
C. greater trochanter	A. claw toe
D. lesser multangular	B. genu valgum
21 100001	C. clubfoot
30. Fractures in young children are often complicated by	D. pigeon toes
 involvement of	2. protein tota
A. smooth muscles	38. Which of the following is NOT an example of an
B. epiphyseal plates	internal fixation device?
C. supporting ligaments	A. pin
D. joint spaces	B. rod
D. Joint spaces	C. cone
31. A patellar shaving procedure is often indicated	D. plate
 because of	D. place
A. chondromalacia patellae	
B. patellofemoral dislocation	Surgery on the Cardiovascular System
C. patellar tendinitis	ourgery on the ourground dystem
D. bipartite patella	Fill in the blanks with the correct terms. Answers may
D. ofpartite pateria	require more than one word.
32. Methyl methacrylate is a	require more than one words
 A. contrast medium	
B. casting material	1. The goals of carotid endarterectomy are to remove
C. prosthetic joint	and restore
D. bone cement	2. Operative repair of an abdominal aortic aneurysm
D. bone cement	•
33. A Bristow procedure is used for repair of the	requires replacement of the diseased aortic segment with
 A. shoulder	a prosthetic
	3. A femoral embolectomy is performed to remove
B. cervical spine	• •
C. wrist	from the femoral-popliteal
D. hip	system and restore circulation to the limb.
	4. A portacaval shunt is anastomosis of the portal vein to the
	vena cava to treat portal

5. Saphenous vein stripping is performed to treat of the leg.	15. A procedure performed to enlarge the lumen of a sclerotic coronary artery is
6. A ventriculotomy is performed to close a hole in the	A. PTMR
intraventricular septum; this procedure is known as	B. CABG
	C. PICC
closure of a(n)	D. PTCA
7. A graft, made of Dacron	16 A motorial used for arterial humans grafts is
or Teflon, is used to strengthen a suture line or close a	16. A material used for arterial bypass grafts is A. Interpore
defect.	B. OpSite
8. A compartment develops	C. Gore-Tex
when injury causes pressure within an osteofascial com-	D. Synthaderm
	·
partment to rise, leading to impairment of nerve conduc-	17. During cardiac surgery, cardioplegic solution is
tion and blood flow through the compartment.	injected in order to precipitate
9. A solution that is used to stop the heart is called a	A. cardiac arrest
solution.	B. adequate hemostasis
10. Correction of of the thoracic	C. mild bradycardia
aorta is performed to correct congenital stenosis of the	D. nodal rhythm
thoracic aorta.	18. Which of the following suture materials used in
11. Cardiopulmonary is the method	cardiac surgery is nonabsorbable?
used to divert blood away from the heart and lungs tem-	A. PDS B. catgut
porarily while surgery on the heart and vessels is per-	C. Dexon
formed.	D. silk
	D. OHK
	19. Repair of a patent ductus arteriosus is done to close
Choose the correct answer in each of the following multiple-	the communication between the thoracic aorta and
choice questions. Write the letter of your answer in the	the
space provided.	A. thoracic vein
	B. inframammary artery
12. Which of the following catheters would be inserted	C. pulmonary artery
in the pulmonary artery to monitor blood pressure	D. subclavian vein
in the heart during open heart surgery?	20. 7
A. Foley	20. Transvenous and subxiphoid pacemaker implanta-
B. Hickman	tions do NOT require
C. Fogarty	A. fluoroscopy B. thoracotomy
D. Swan-Ganz	C. local anesthesia
12. The leaves extremity vessel most often removed for	D. drains
13. The lower extremity vessel most often removed for coronary artery bypass graft is the	D. diding
A. femoral artery	21. Which procedure is used to correct transposition of
B. saphenous vein	the great vessels?
C. popliteal vein	A. Carpentier
D. iliac artery	B. Fontan
·	C. Shumway
14. Traditional coronary artery bypass graft surgery is	D. Mustard
done through a median	
A. sternotomy	22. Tiny pieces of felt used along a suture line to rein-
B. thoracotomy	force an anastomosis are called
C. celiotomy	A. pledgets
D. aortotomy	B. liners
	C. bolsters
	D. wedges

D. tissue

23. Mosquito clamps are so named for their A. grip B. small size C. buzzing sound D. winged blades 24. Which of the following arterial puncture techniques	32. The procedure performed to relieve stricture in the left coronary artery system caused by atherosclerotic plaque is A. valvulotomy B. angioplasty C. commissurotomy D. catheterization
would NOT be used on the femoral artery during a heart catheterization procedure? A. Seldinger B. Sones C. Amplatz D. Judkins	A. cows B. cadavers C. pigs D. monkeys
25. During thoracotomy, the patient is placed in which position? A. lateral B. supine C. prone D. Fowler	 34. Surgical correction of congenital pulmonary valve stenosis is accomplished by which procedure? A. pulmonary valve resection B. pulmonary valvulotomy C. pulmonary valve replacement D. pulmonary diversion
26. Satinsky and Cooley are types of angled A. drains B. scissors C. cannulas D. clamps	 35. A device used to assist cardiopulmonary bypass for patients who have suffered myocardial infarction is A. intra-aortic balloon catheter B. Klein pump C. 90/90 wire
27. Gelpi and Weitlaner are types of A. retractors B. sump drains C. fine-tissue forceps D. catheters	D. Ray threaded fusion cage 36. Arteriosclerotic disease of the femoral artery may be surgically treated with A. aortofemoral bypass B. femoral endarterectomy
28. Beaver and Bard-Parker are types of A. metal rings B. aortic punches C. blades D. dilators	C. femoral embolectomy D. femoral-popliteal bypass 37. A "roto-rooter job" is a slang expression for which procedure?
29. A cardiac pacemaker receives power from the A. ventricles of the heart B. pulse generator C. subxiphoid electrodes D. myocardium	 A. atherectomy B. percutaneous transluminal angioplasty C. balloon angioplasty D. cardiac catheterization 38. What type of incision is made to facilitate carotid
30. Cardiopulmonary bypass is also known as A. heart-lung bypass B. CABG C. cannulation D. defibrillation	endarterectomy? A. neck incision B. supraclavicular incision C. subxiphoid incision D. submental incision
31. On completion of anastomosis of vein graft to coronary artery, what must be removed before decannulation can be achieved? A. sutures B. air C. blood	 39. The surgical treatment for advanced cardiomyopathy is A. cardiac revascularization B. cardiac catheterization C. cardiac bypass D. heart transplant

40. What might the cardiac surgeon require to conve a patient's quivering heart to normal sinus rhythm A. pacemaker	
B. cardioplegic solutionC. protamine sulfateD. defibrillator	15. Surgical excision of a rib
Surgery on the Respiratory System	Choose the correct answer in each of the following multiple- choice questions. Write the letter of your answer in the space provided.
Fill in the blanks with the correct names of the respiratory procedures based on the corresponding descriptions	
1 Surgical incision into the thereois equity to provide	gery in order to prevent
1. Surgical incision into the thoracic cavity to provide	A. lung expansion
access to organs of the chest	B. lung collapse
	C. rib fractures
2. Insertion of chest tube	D. flail chest
	- 17. Surgical excision of a lung would likely be per-
3. Excision of a small piece of lung tissue for microscopi	c formed for
examination	A. carcinoma
	B. tuberculosis
4. Insertion of a lighted instrument into the space in the	C. intractable fungal infection
middle of the chest cavity between the heart and two	D. chronic bronchiectasis
	40 777
pleural cavities	18. What procedure might be performed to keep an air-
5. Creation of a temporary or permanent opening into the	way open for more than 36 continuous hours?
trachea to allow air to enter the bronchi and lungs	A. intravenous cutdownB. Hickman catheter insertion
	C. tracheotomy
6. Surgical excision of a lung	D. intubation
7. Insertion of a lighted instrument into the respiratory	19. Of the following, which is NOT a function of bron-
	choscopy?
tree	A. extraction of tissue for examination
8. Insertion of a tube into the trachea to facilitate	B. removal of foreign objects
breathing	C. maintenance of an airway
9. Whisking of cells from bronchi for pathologic examina	
tion	20. Which of the following is a standard brand of bron-
10. Irrigation of the bronchi for pathologic examination	choscope?
	A. Everest
11. Surgical splitting of sternal bone to allow access to	B. Whitney
thoracic cavity	C. Denali
thoracic cavity	D. Olympus
12. Surgical excision of a lobe of the lung	21. The incision for a mediastinoscopy procedure is
6	made
12 Commission and the state of	A. above the thyroid cartilage
13. Surgical stapling technique used for removal of emphy-	B. Over the suprasternal noten
sematous lung tissue	
	D. below the diaphragm

22. A thoracotomy incision divides
 A. latissimus dorsi, rhomboid, and trapezius muscles
 B. pectoralis major, coracobrachialis, and deltoid muscles
 C. serratus anterior, external oblique, and internal oblique muscles
 D. rectus abdominis, transversus abdominis, and pectoralis minor muscles

Surgery on the Female Reproductive System

Fill in the blanks with the correct terms. Answers may require more than one word.

1. Although more technically difficult for the surgeon, a			
hysterectomy is less traumatic			
for the patient and recovery time is shorter.			
2. Surgical excision of a fistula is			
performed because urine escapes through the vagina, caus-			
ing pain and incontinence.			
3. Elective premature removal of the fetus from the uterus			
through the vagina is known as a(n)			
abortion.			
4. Smooth, sharp, and serrated are			
used to scrape the interior of the uterus in a D&C			
procedure.			
5. Removal of the viable fetus via abdominal incision into the			
uterus is known as			
6. A hysterectomy in which pelvic lymphadenectomy and			
wide excision of parametrial and vaginal supporting struc-			
tures is performed is termed a			
hysterectomy.			
7. Surgery to correct a cystocele and rectocele is called a(n)			
repair.			
8. A surgical procedure to reduce the size of abnormally large			
breasts is called a(n)mammoplasty.			
9. Removal of a cone of tissue from the cervix for biopsy is			
called			
10 is the name of			
the procedure where a needle is inserted into the cul-de-sac			
and fluid is aspirated.			
11. Surgical sterilization can be achieved by means of a laparo-			
scopic			
12. A sample of the is taken			
during amniocentesis.			

13. A rectovaginal fistula should be surgically repaired to prevent infection from the passage of			
through the vagina. 14. The surgical procedure to treat aggressive cancer of the vulva is known as radical			
Choose the correct answer in each of the following multiple- choice questions. Write the letter of your answer in the space provided.			
15. An incision often used for abdominal hysterectomy, made horizontally just above the symphysis with the convexity curving downward, is the A. McBurney B. Rockey-Davis C. Pfannenstiel D. Maylard			
16. When an ectopic pregnancy lodges in the fallopian tube, it is necessary to perform A. a hysteroscopy B. a salpingectomy C. an oophorectomy D. a gonioscopy			
17. Prior to dilatation and curettage, the depth of the uterine cavity is determined by inserting a A. caliper B. catheter C. clamp D. sound			
18. In which position is a patient placed for vaginal hysterectomy? A. lithotomy B. recumbent D. decubitus D. prone			
19. Which surgical procedure does NOT preserve the breast? A. mastectomy B. lymph node sampling C. lumpectomy D. radiation therapy			
20. Which is the correct spelling for a needle commonly used to establish pneumoperitoneum during a laparoscopic procedure? A. Veress B. Verres C. Verre			

D. Vernes

21. Two cervical cerclage techniques used for corre of an incompetent cervix are A. Cohen and Gil-Vernet B. Leksell and Brown-Roberts-Wells C. hanging drop and shoelace D. McDonald and Shirodkar	ection 29. Suspicious cervical lesions requiring biopsy are identified using A. colposcopy B. laparoscopy C. amnioscopy D. gonioscopy
22. A common tubal ligation procedure is named for A. Douglas B. Salpinx	Surgery on the Ears, Nose, and Throat
C. Pomeroy D. Hunter	Fill in the blanks with the correct answers. Answers may require more than one word.
23. Which is NOT usually an indication for electromy? A. cervical cancer B. irregular menstrual periods C. painful endometriosis	2. Adenoidectomy is rarely carried out on adults because the adenoids in most adult patients are
D. leiomyomata uteri	3. When a patient's sense of smell has been obliterated, or if
24. Which condition requires that a baby be delivered cesarean section? A. footling breech B. amniotic fluid leak C. previous cesarean section D. cephalopelvic disproportion	growths of sinus tissue in the middle meatus, a nasal procedure is often done. 4. Insertion of collar-button tubes is done in a procedure.
25. The Bartholin gland may require surgery when i A. shrinks B. becomes cystic C. is callused D. secretes mucus 26. During a dilatation and curettage procedure, the company to the comp	6. Excision of is necessary when these cystlike collections of skin cells and cholesterol cause tympanic perforation.7. The most common site of facial trauma is the
is grasped with a A. clamp B. tenaculum C. dilator D. hemostat 27. A total hysterectomy is defined as	8. A relatively new and controversial device called a
 A. complete removal of the uterus B. complete removal of the uterus and cervix C. complete removal of the uterus, cervix, and fallopian tubes D. complete removal of the uterus, cervix, falloputubes, and ovaries 	10. Nasal antrostomy entails drilling a hole through the nasal antrum for the purpose of facilitating 11. Some cases of gum disease are so severe that a (excision of part of the gums) is necessary to remove pockets of pus and allow new tissue to
28. After the baby has been removed by cesarean sec the placenta is then removed using which technic A. forceps B. vacuum C. manual D. vaginal	ction, form.

D. parotid duct

Choose the correct answer in each of the following multiple- choice questions. Write the letter of your answer in the space provided.	21. Nasal polyps are removed with the use of A. an aspirator B. a snare
13. Ablation by radiosurgery or surgical excision is carried	C. a rongeur D. an osteotome
out to remove acoustic neuromas arising from this	
cranial nerve	22. Repair of mandibular fractures includes fixation with
A. third	a(n)
B. eighth	A. arch bar
C. ninth	B. stent
D. twelfth	C. plaster cast
	D. splint
14. The classification system for maxillary fractures is	
A. Malgaigne	23. Endoscopic ethmoidectomy with nasal antrostomy pro-
B. Delbet	cedure may be indicated for a diagnosis of
C. Salter	A. broken nose
D. LeFort	B. mastoiditis
	C. deviated nasal septum
15. A Caldwell-Luc procedure is performed because of a	D. sinusitis
diagnosis of	
A. tonsillitis	24. En bloc removal of lymphatic chains and all nonvital
B. hearing loss	structures of the neck is a
C. chronic sinusitis	A. parotidectomy
D. nasal fracture	B. polypectomy
16 41 11' '	C. radical neck dissection
16. A bobbin is a type of	D. tracheal exenteration
A. aural speculum	
B. drainage tube	25. Most head and neck procedures are carried out with
C. suction device	the operating table in a slight
D. suture passer	A. Trendelenburg position
17 Manipostomy is indicated for a discussion of	B. reverse Trendelenburg position
17. Myringotomy is indicated for a diagnosis of	C. Fowler position
A. deviated nasal septum B. dental malocclusion	D. Sims position
C. chronic otitis media	
D. nerve deafness	26. A rhinoplasty is usually carried out
D. Herve dearness	A. within the nose
18. Which incision would likely be used for a radical mas-	B. through the roof of the mouth
toidectomy?	C. following the natural lines and creases on the
A. postauricular	outside of the nose
B. intra-auricular	D. through the sinuses
C. preauricular	27 A massadyus manfamusad an matianta wika haya namaatad
D. submandibular	27. A procedure performed on patients who have repeated
D. Suomandiodiai	epistaxis is
19. A stapedectomy and placement of a prosthesis re-	A. temporary closure of the nostril with sutures
establishes functional linkage between the	B. excision of the bleeding vesselsC. suturing of nasal packing to the nose
A. incus and oval window	D. cauterization of the bleeding vessels
B. acoustic meatus and tympanic membrane	D. Cauterization of the diceding vessels
C. vestibule and round window	
D. cochlea and eustachian tube	
20. The initial incident for a moral contribution in	
20. The initial incision for a nasal septal reconstruction is	
made through the A. columella	
A. columena B. maxillary antrum	
C. mucoperichondrium	
C. macopericional tum	

199 THE EYES

Surgery on the Eyes

Complete the following statements; answers may be more than one word.

1.	Corneal incisions spreading outward from a common cen-
	ter characterize a procedure called
2.	Cataract extraction and intraocular lens implantation pro-
	duce what is called a pseudo in
	the eye.
3.	A(n) suture is used to
	provide traction in ophthalmic surgery.
4.	Surgery to correct strabismus requires either recession or
	resection of the muscles of the eye.
5.	Indications for of an eye
	include intraocular malignancy and penetrating ocular
	wound.
6.	During a(n) procedure,
	an ultrasonic probe fragments the lens of the eye and
	reduces it to a liquid material that can be aspirated from
	the eye.
7.	The greater the number of zeros in a suture size, such as
	that used in ophthalmic surgery, the the
	suture material.
8.	The purpose of a filtering procedure in glaucoma is to pro-
	vide a channel for of aqueous
	humor from within the eye.
9.	An incision into the iris of the eye is called a(n)
	·
10.	The allows the surgeon to
	operate on structures too small to be viewed effectively
	with the naked eye.
11.	Creation of a new, larger opening between the lacrimal sac
	and the nasal sinus is called a(n)
12.	Entropion repair is done to prevent rubbing of the
	on the cornea.
13.	Following coreoplasty, the surgeon fills the anterior cham-
	ber of the eye with salt solution.

Choose the correct answer in each of the following multiplechoice questions. Write the letter of your answer in the space provided.

14.	During a cataract operation, incision is made into
	which part of the eye?
	A. iris
	B. sclera
	C. pupil
	D. lens
15.	Surgical instruments are often placed on what kind of
	stand?
	A. Cleveland
	B. Lahey
	C. Meninger
	D. Mayo
16.	What is the name of the suture in which one needle is
	attached to each end of a suture length?
	A. bivalve
	B. multi-tip
	C. double-armed
	D. bird-leg
17.	Prep for surgery on the eye extends from the hairline
	to the mouth and
	A. from one ear to the other ear
	B. from the nose to the ear
	C. from the chin to the neck
	D. from jaw to jaw
10	Which instrument is used to help isolate the are from
18.	Which instrument is used to help isolate the eye from
	its surrounding structures so that anesthesia can be
	instilled?
	A. eye trocar
	B. eye speculum C. eye scissors
	D. eye forceps
	D. eye lorceps
10	After repair of entropion, the surgeon dresses the eye
17.	with a(n)
	A. hypoallergenic bolster
	B. cotton eye patch
	C. Kerlix bandage
	D. absorbable sponge
	D. absorbable sponge
20.	Eye muscle surgery is performed to correct a condi-
	tion called
	A. strabismus
	B. nystagmus
	C. diplopia
	D. enucleation

21.	A procedure in which a portion of the eye muscle is excised and the severed end is reattached at the origi-	Surgery on the Nervous System
	nal point of insertion is known as	Choose the correct answer by matching the lettered terms
	A. anterior rectus resection	with their definitions below. Write your answer in the space
	B. lateral rectus resection	provided next to the number of the question.
	C. medial rectus recession	
	D. posterior rectus recession	A. myelography L. cranioplasty
		B. ventriculography M. repair of aneurysm
22.	Repair of ectropion provides for proper drainage of	C. echoencephalography N. evacuation of subdural
	A. pus	D. computed axial hematoma
	B. blood	tomography O. cordotomy
	C. tears	E. neurorrhaphy P. bur hole
	D. mucus	F. ventriculoperitoneal Q. decompression
22	Dearwaystarkingstarry is norfarred to	shunt R. cerebral revascularization
23.	Dacryocystorhinostomy is performed to A. unblock the tear duct	G. rhizotomy S. excision of AV
	B. prepare the eye for cataract extraction	H. sympathectomy malformation
	C. create a passageway between the inner canthus of	I. laminectomy T. excision of acoustic
	the eye and the sinus	J. anterior cervical fusion neuroma
	D. correct a drooping eyelid	K. craniotomy U. ventriculoatrial shunt
2.4		1. diversion of cerebrospinal fluid away from ventricle
24	Excision of a circular portion of the cornea in prep-	to atrium
	aration for transplant is called A. marsupialization	2. anastomosis of extracranial artery to intracrania
	B. skeletization	artery to bypass stricture
	C. trephination	3. interruption of cranial or spinal nerve root
	D. arborization	4. opening made in the skull to expose the brain
		5. ultrasound study performed to identify brain abscess
25	6. A scleral buckle procedure is performed to correct	tumor, or hematoma
	A. strabismus	6. interruption of lateral spinothalamic tract of spina
	B. detached retina	cord
	C. vitreous leakage	7. direction of cerebrospinal fluid away from ventricle
	D. macular degeneration	to peritoneal cavity
26	6. A cataract is usually extracted when	8. surgical interruption of sympathetic nerve fibers
	A. it is first discovered	9. removal of accumulation of blood in the space below
	B. the patient becomes blind	the dura of the brain
	C. it becomes "ripe"	10. an opening in the skull created with a rotary cutting
	D. the lens of the eye decays	device
27	What is the treatment for diabetic retinopathy?	11. injection of contrast into subarachnoid space, fol-
	A. laser photocoagulation	lowed by x-rays to delineate structures
	B. scleral buckle	12. replacement of area of bone in the skull with a plate
	C. vitrectomy	or graft
	D. keratoplasty	13. pictorial radiographs that outline brain structures
29	3. The purpose of radial keratotomy is to	14. excision of herniated cervical intervertebral disks and
	A. treat corneal abrasion	placement of bone grafts
	B. prevent retinal detachment	15. surgical removal of abnormal communication
	C. restore vision as close to 20/20 as possible	between artery and vein
	D. prepare the cornea for transplant	16. substitution of contrast medium for cerebrospina
		fluid, followed by x-rays
		17. removal of eighth cranial nerve tumor extending into
		posterior fossa of cranial cavity
		18. release of pressure on cranial nerves

20. excision of outpouching of internal carotid or middle cerebral artery 21. creation of opening in the lamina to remove herniated disk, tumor, or ancurysm Choose the correct answer in each of the following multiple-toice questions. Write the letter of your answer in the space provided. 22. A craniotome is A. a nerve ending B. a drill C. a skull bone hook D. a suction/irrigation tool 23. Hemostasis following creation of a bur hole in the skull is often achieved with the use of A. methyl methacrylate B. Gelfoam and cotton pledgets C. Kerfix pressure bandage D. bone wax 24. A surgical loupe is used to A. magnity small structures B. tie off a very fine surure C. round out a small hole D. wrap one structure around another 25. Cranial expansion and reconstruction is a common sungical reatment for A. subdural hematoma B. residual surgical defects C. decompression of cranial nerves D. cranial position is the patient usually placed for anterior cervical spine procedures? A. prone B. Trendelenburg C. supine D. reverse Trendelenburg C. supine D. reverse Trendelenburg C. supine D. reverse Trendelenburg C. ansatomose a severed nerve D. graft gaping interventeral disks C. pinutary D. arachnoid space C. anstomose a severed nerve D. graft gaping interventeral disks C. pinutary D. arachnoid space C. solve the spread of metastatic disease D. decreases? A. drill B. mallet C. rongeur D. dermatome 30. The surgical approach for cervical disk herniation is A. lateral or ventral B. superior or inferior C. cephalad or caudal D. anterior oposterior C. cephalad or caudal D. anterior oposterior A. depressed skull fracture where part of the skull has been removed would likely require what additional surgical procedure? A. traniotomy B. craniotomy B. craniotomy B. craniotomy D. cranio	19. peripheral nerve repair	29. Which instrument is used to bite off protruding
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